



CONTRACT OPPORTUNITY: Emergency Management Specialist

Closing date:

Monday – EXTENDED to November 24, 2024 at 23:59 Pacific Time

INTENT

The purpose of this call for Expressions of Interest (EOI) is to offer a full-time, term contract opportunity for a dedicated resource to support the work of the Marine Shipping Subcommittee (MSSC). The Subcommittee is a division of the Indigenous Advisory and Monitoring Committee for the Trans Mountain Expansion Project (IAMC-TMX). The successful candidate will be offered an initial contract from acceptance to March 31, 2025. The contract may be extended depending on future decisions of the IAMC and the performance of the contractor. The position will be based mainly on Vancouver Island and is currently a remote (with occasional on-site and in community) position.

HOW TO APPLY

Please send the following via email to trina@iamc-tmx.com with the subject line: **Marine Emergency Management Specialist EOI**.

1. Your resume/CV, including references.
2. An Expression of Interest (EOI) that:
 - a. Clearly outlines how you meet **each** qualification category as listed below (please use each qualifications category as a heading and provide clear and specific examples, with dates and locations, of how you meet the qualification); and
 - b. Discloses any current or past work experience (direct or indirect) with local marine based First Nations (on the Island and lower Fraser, Burrard Inlet area), federal regulators, or the Trans Mountain Expansion Project.

Acknowledgment of receipt of applications will not be sent. Only those who are shortlisted will be contacted. An interview will be administered, and references will be requested and checked.

About the IAMC-TMX:

The Indigenous Advisory and Monitoring Committee for the Trans Mountain Expansion Project (IAMC- TMX or “the Committee”) is intended to form the basis of a new relationship between Indigenous communities, the Government of Canada and federal regulators.

One of the Committee’s objectives is to integrate Indigenous knowledge, values, and perspectives into the Marine Shipping components specific to shipping traffic risks associated the Trans Mountain Expansion Project.

About the MSSC:

The MSSC focuses on key concerns around marine shipping and related traffic, anchorages, marine safety, response, operational spills, and is committed to protecting our coastal waters. The subcommittee currently has 33 members, consisting of representatives from 29 First Nations and 4 federal departments that operate/regulate in the marine space. The MSSC is currently focusing on these key priorities: regional coordination of emergency management through the MSSC EM network; regional coordination of marine monitoring and development of management plans; strengthening communication with Indigenous communities and leadership; governance with marine leaders in establishing principles for working in unity and with federal regulators; carrying out communication activities in accordance with our annual workplan; and understanding communities' priority concerns regarding marine shipping impacts, emergency management, indigenous inclusion, socio economic wellbeing and marine monitoring. The MSSC has also acquired three emergency response and monitoring vessels that are currently being stored, managed and maintained for use as part of this work in the marine space.

OBJECTIVES:

The MSSC is seeking a contractor to support the MSSC Chairs in implementation of the annual workplan. A contractor will support a path forward on MSSC involvement in TMX-related marine shipping, which considers TMX accommodation measures and other federal programming and marine shipping frameworks in the Salish Sea in order to enhance effectiveness and the inclusion of First Nation perspectives. The required work activities / deliverables are described below.

PROJECT REQUIREMENTS:

As part of the Marine Shipping Subcommittee, the Marine Emergency Management Specialist will follow a work plan approved by the Subcommittee and will also need to work closely the IAMC's Indigenous Caucus staff and federal regulators. Specific focus areas include:

RESPONSIBILITIES:

- Develop a network of emergency management specialists with MSSC communities, US Tribes, EM Response Organizations, Federal Regulators, local government first responders.
- Enhance community capacity for emergency response and preparedness.
- Identify gaps in existing marine emergency management system programs and approaches that do not meet First Nation expectations.
- Review existing documents and plans to identify opportunities to support communities in enhancing their capacity for emergency response preparedness, including connecting communities to existing programs and training opportunities, connecting with other specialists.
- Develop Emergency Management plan to regionally coordinate 29 nations in emergency response.
- Integrate marine emergency response activities with Regional Emergency Management initiatives.
- Work with federal departments and the MSSC's Marine Monitoring Coordinator to integrate marine monitoring planning and activities with the Coast Guard's Regional Integrated Response Plans (including through the use of Disaster Tech systems and

existing mapping tools) to enhance emergency preparedness through increased knowledge of baseline conditions (including community well-being).

- Advocate for improved Emergency Management System policies and approaches by working with the MSSC's Technical Advisor, solicit regional Emergency Management experts for feedback to advocate for policy changes to support the implementation of UNDRIP so First Nations communities can play their rightful role in marine emergency response.
- Coordinate mobilization of MSSC vessels for emergency response and training activities with the MSSC Regional Coordinator.
- Participate in regional sessions, community visits, line wide gatherings, leadership gatherings and or cultural events as required by the MSSC Chair to report out on Emergency Management and planning activities.
- Seek to identify and access additional outside funding opportunities to further support the MSSC programs and other member community initiatives as necessary.
- Reporting and Administrative responsibilities

ESSENTIAL QUALIFICATIONS:

In order to be considered, your EOI submission must clearly explain how you meet the following qualifications.

Education and Experience

The successful candidate will be mature, professional and will possess:

- Post Secondary education in a relevant field such as emergency management, law enforcement, or fire safety (certificate, degree or diploma); or
- Three or more years combined on-the-job experience in the field of Emergency Management, or a related field such as law enforcement or fire safety.
- Knowledge in relevant emergency management legislation, regulation and policies with ability to analyze and present challenges related to any changes or amendments.
- Understanding of local authority emergency management legislation, regulations and responsibilities in the marine space.
- Sound understanding of emergency management theory and practice.
- Knowledge of natural and marine/vessel operational hazards.
- Relevant and current experience/networking with all or some of the marine based Indigenous Nations (please attach at list of marine based Nations that you have worked with or developed working relationships with in the past).
- Familiarity with First Nation's cultural teachings and protocols of the marine based Indigenous Nations that are impacted by the Trans Mountain Expansion Project under the existing TMX consultation list.

Competencies

- Strong, analytical and critical thinking skills.
- Effective communication in all types of situations.
- Fast, decisive action.
- Understanding of local or industry-specific threats.
- Strong leadership skills.
- Excellent organizational skills.
- Ability to collaborate with other emergency professionals and officials.
- A high degree of self-motivation, an interest in taking initiative, and the ability to work independently with limited supervision.
- The ability to work under pressure, meeting deadlines, and manage multiple projects while adapting to shifting organizational priorities.
- Experience working within the relevant political environment.
- Ability to establish and maintain effective relationships with community and partners.

CONDITIONS OF CONTRACT SERVICES:

- Willing and able to be flexible in work schedules including evenings and weekends.
- Participate in teleconferences, videoconferences, and in-person meetings, as needed.
- Willing and able to travel within Western Canada and beyond.
- Functional and competent in all relevant aspects of computer and software systems.
- Self-sufficient and functional for stand-alone service delivery with a home-based office as needed.
- Possession of a valid driver's license and access to a safe/operable vehicle.
- Possession of general liability insurance coverage.
- Agree to abide by the IAMC-TMX Policy on Conflict of Interest and Confidentiality.
- Be responsible for arranging for travel, consistent with the National Joint Council Travel Directive; and
- Follow any contracting requirements set out by CANDO.

CONTRACT RATE OFFERING:

The successful contractor will be offered an initial service contract ending March 31, 2025. The contract rate, based on experience will be between \$45 - \$55/hour based on a 7-hour workday and up to 63 hours biweekly. The contract may be extended if funding permits.

CONTACT INFORMATION:

For any questions regarding this posting, please contact Trina Sxwithul'twx at trina@iamc-tmx.com. Please send all application materials to trina@iamc-tmx.com with subject line: **Marine Emergency Management Specialist EOI**.