

JOB OPPORTUNITY: INDIGENOUS CAUCUS DIRECTOR

The Indigenous Caucus (the Caucus) of the Indigenous Advisory and Monitoring Committee for the Trans Mountain Project seeks a collaborative leader with an appreciation for the diversity of Indigenous perspectives on natural resource development, and the ability to identify strategic opportunities, communicate clearly, and build consensus to advance common goals and interests.

The Director will work closely with the Caucus, the communities impacted by the project, government/regulator partners on the Committee, and others to advance shared goals of safety, protection of the environment, and respect for Indigenous rights and interests on the Trans Mountain Expansion project (TMX) and existing pipeline.

Who We Are

The Indigenous Advisory and Monitoring Committee for the Trans Mountain Expansion and Existing Pipeline (IAMC-TMX or Committee) brings together Indigenous and federal government representatives to monitor the pipeline project and provide advice to federal regulators. The Committee is comprised of the Indigenous Caucus, five senior representatives from the federal government and a senior representative from the National Energy Board (NEB).

The Caucus is comprised of 13 Indigenous members from BC and Alberta who are selected by impacted communities along the TMX pipeline corridor and marine shipping lanes.

To learn more about the IAMC-TMX, visit <http://iamc-tmx.com/>

Responsibilities of the Caucus Director

The Caucus Director is responsible for assisting the Caucus to deliver on its roles, as outlined in the Committee Terms of Reference, and to shape and implement its agenda, which is informed by the common priorities of the impacted communities.

Specific responsibilities of the Caucus Director include:

- Liaising with Indigenous leaders and communities, government representatives and industry to build and maintain strong working relationships based on trust and partnership;
- Providing strategic guidance, agenda-setting, and planning support to the Caucus to advance its goals and objectives;
- Assisting the Caucus to formulate advice, consistent with its mandate, to governments and regulators;
- Implementing Caucus communications and media relations efforts;

- Managing issues and political dynamics arising in the context of the Caucus' work;
- Coordinating this work with other Committee staff and partners; and
- Other duties as assigned.

This full-time position (1-year contract with the possibility of extension) will report to the Caucus via the Caucus Chair. The Director will be able to work remotely.

Job Requirements

The Caucus is seeking a candidate who meets the following requirements:

Experience:

1. Working directly with First Nations and Indigenous communities in BC and Alberta in ways that respect traditional worldviews and protocols;
2. Working with various levels of government, including BC and Alberta First Nations and Metis governments and organizations, federal government and/or regulators, provincial government and regional government;
3. Building consensus and advancing shared goals amongst diverse groups;
4. Effectively managing issues, communications, and media relations in a fast-paced, high profile environment;
5. Managing budgets, employees, and/or contracted resources.

Knowledge:

1. Knowledge of Indigenous communities in BC and Alberta;

Education:

1. Completion of post-secondary education (bachelor's level) in a relevant field or equivalent combination of experience and training acceptable to the Caucus.

Other:

1. Ability and willingness to travel regularly within BC and Alberta.
2. Preference may be given to Indigenous candidates

How to Apply

Interested candidates are asked to express their interest to the Caucus. An expression of interest **must include:**

1. **Application Letter.** The letter should describe:
 - a) Your understanding of the IAMC-TMX, its goals, objectives and guiding principles;
 - b) Why you are interested in serving the Caucus; and
 - c) What you offer the Caucus, highlighting relevant experience, knowledge, and competencies.

2. **Complete CV.** The CV must include your past employment history and education or training.
3. **Partner Experience,** if applicable. If you work as part of a firm or with partners, provide a description of the experience and capacity of any other resources available to the Caucus via this relationship.
4. **Disclosure of past work experience on TMX.** You are asked to disclose past work experience (direct and indirect) on the Trans Mountain Expansion Project or existing pipeline with Kinder Morgan, Trans Mountain Corporation, and/or its contractors.
5. **Compensation.** Please outline your rates or expectations.

Please send your expression of interest to alberta3@iamc-tmx.com no later than **September 24, 2019**. Thank you in advance for your interest.